

*Inspection  
issuance  
and  
return*

## SLUM REHABILITATION AUTHORITY

Circular No. 41

SRA/ADM/Work Distri./ /  
5<sup>th</sup> Floor, Oriha Nirman Bhavan,  
Bandra [E], Mumbai - 400 051.  
Date : 20 May, 2000

**Sub : Inspection of documents, issuing of certified copies and  
procedure to deal with the applications.**

Read Circular no.36 bearing no.SRA/Adm/Work Distri, dt.14.1.2000.

Under the above circular certain guidelines have been issued regarding which documents can be given for inspection and which documents can be certified and to whom the same can be issued etc.

In partial modification to above circular no.36, dtd.14.1.2000 this is further to clarify that

1. This office can issue certified copies of only those documents which have been generated in this office.
2. The documents which have been issued by other Departments/Agencies and taken on record in this office for processing a Slum Rehabilitation Scheme proposal such as Ann.II, D.P.Remarks, Ownership documents, Plot boundaries etc., the same cannot be certified and issued by this office. In such cases, at the most, reference no. and name and address of the issuing authority can be given in writing to the bonafide person on demand.
3. The request application received on closed/recorded schemes need not be entertained but the applicant may be informed accordingly.

Sd/

DDTP & A.O.